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## PROP 1 DISADVANTAGED COMMUNITIES INVOLVEMENT PROGRAM

### Project Development Guidelines & Priorities

#### **Program & Priorities:**

The Integrated Regional Water Management (IRWM) Implementation Grant Program provides funding for implementation projects that meet the intent of Proposition 1, Chapter 7 - Regional Water Security, Climate and Drought Preparedness. It is the intent of the Tulare-Kern Funding Area (TKFA) Disadvantaged Community Involvement Program (DACIP), that projects will be developed to be competitive in the IRWM Implementation Grant Program. The Project Development funding must directly benefit a disadvantaged community (DAC), economically distressed area, or underrepresented community, collectively referred to as DAC, or a tribe.

The project must be consistent with the Integrated Regional Water Management Grant Program Guidelines, October 2018. The IRWM Grant Program Guidelines are incorporated by reference in these Project Development Guidelines and Priorities for the TKFA.

Preferences from Proposition 1 Legislation include the following:

- Prioritize projects that leverage funding or produce the greatest public benefit
- Provide special consideration for new or innovative technology or practices
- Prioritize projects that cover a greater portion of the watershed
- Continue multi-benefit projects

Proposition 1, Chapter 7 is intended to:

- Help water infrastructure systems adapt to climate change
- Provide incentives for collaboration on managing water resources and setting water infrastructure priorities
- Improve regional water self-reliance

AB 1249 (2013-2014) – CWC Section 10541(e)(14):

- Address nitrate, arsenic, perchlorate, or hexavalent chromium contamination in IRWM plans; include these projects in grant applications or explain why they were not included
- DWR shall consider projects that address contaminants, including small DAC projects (<10,000 year-round population)

#### AB 685 Human Right to Water:

- Every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes

The TKFA DACIP Preliminary Needs Assessment includes the following:

- Identification of specific DACs facing water supply, water quality, or wastewater challenges

*Project Development funds should focus on those DACs identified with a need in the Preliminary Needs Assessment. If the need was not identified in the Preliminary Needs Assessment, provide justification for the project need and why it should be added to the Preliminary Needs Assessment.*

Information and access to resources related to this grant solicitation will be continuously updated at the following location on the KBWA's website:

<http://www.kingsbasinauthority.org/projects-funding/ongoing-projects/prop-1-irwm-dac-involvement-grant/>

#### **Eligibility:**

The applicant must be a DAC, or entity providing water and/or wastewater services to a DAC and must be able to verify that they have one of the following agency status:

- Public agency, non-profit organization, public utility, federally recognized Indian Tribes, California State Indian Tribes listed on the Native American Heritage Commission's California Tribal Consultation List, and mutual water company.
- Please note that if your agency is not currently a Member or Interested Party to the Kings Basin Water Authority (Water Authority), your scope of work must include coordination with the Water Authority to get your project on the Integrated Regional Water Management Plan (IRWMP) Project List for future implementation funding.

#### **Funding:**

Through the Proposition 1 DAC Involvement Program, \$2 million has been set aside for project development activities in the Tulare-Kern Funding Area. There are seven (7) IRWM regions in the Tulare-Kern Funding Area that has each been allocated \$250,000 from the \$2 million and will have the ability to receive, review, rank and select projects from its region and submit their request for funding to the Project Advisory Committee (PAC). The PAC was created by the

County of Tulare and is comprised of seven IRWM representatives, seven DAC representatives, and one tribe member. Additionally, there is a regional funding pot of \$250,000 for projects to be awarded on a competitive basis. Funding awarded from the regional funding pot will be at the discretion of the PAC.

**The maximum funding request per application is \$250,000. There is no minimum nor is there a cost-share requirement.**

It is the intent of the Water Authority to award one (1) or more projects with a total request of not less than \$250,000. Any additional projects that meet the critical needs of the Water Authority and with a total funding request of less than \$250,000 will be submitted to the PAC for consideration under the regional funding pot.

### **Requirements of the Scope of Work:**

**If you have a water project that includes one or more of the following elements; then you would be eligible to apply for Project Development Funds to prepare your project for the Prop 1 Round 2 IRWM Implementation Grant Solicitation anticipated in 2020.**

- ✓ WATER REUSE AND RECYCLING FOR NON-POTABLE REUSE AND DIRECT/INDIRECT POTABLE REUSE
- ✓ WATER-USE EFFICIENCY AND WATER CONSERVATION
- ✓ LOCAL AND REGIONAL SURFACE AND UNDERGROUND WATER STORAGE (GROUNDWATER AQUIFER CLEANUP OR RECHARGE PROJECTS)
- ✓ REGIONAL CONVEYANCE FACILITIES THAT IMPROVE INTEGRATION OF SEPARATE WATER SYSTEMS
- ✓ WATERSHED PROTECTION, RESTORATION AND MANAGEMENT, INCLUDING PROJECTS THAT REDUCE THE RISK OF WILDFIRE OR IMPROVE WATER SUPPLY RELIABILITY
- ✓ STORMWATER RESOURCE MANAGEMENT:
  - PROJECTS TO REDUCE, MANAGE, TREAT, OR CAPTURE RAINWATER OR STORMWATER
  - PROJECTS THAT PROVIDE MULTIPLE BENEFITS: WATER QUALITY, WATER SUPPLY, FLOOD CONTROL, OR OPEN SPACE

- **DECISION SUPPORT TOOLS THAT EVALUATE THE BENEFITS AND COSTS OF MULTI-BENEFIT STORMWATER PROJECTS**
- **PROJECTS TO IMPLEMENT A STORMWATER RESOURCE PLAN DEVELOPED IN ACCORDANCE WITH PART 2.3 OF DIVISION 6 INCLUDING WATER CODE § 10562 (b)(7)**
- ✓ **CONJUNCTIVE USE OF SURFACE AND GROUNDWATER STORAGE FACILITIES**
- ✓ **WATER DESALINATION PROJECTS**
- ✓ **DECISION SUPPORT TOOLS TO MODEL REGIONAL WATER MANAGEMENT STRATEGIES TO ACCOUNT FOR CLIMATE CHANGE AND OTHER CHANGES IN REGIONAL DEMAND AND SUPPLY PROJECTIONS**
- ✓ **IMPROVEMENT OF WATER QUALITY, INCLUDING DRINKING WATER TREATMENT AND DISTRIBUTION, GROUNDWATER AND AQUIFER REMEDIATION, MATCHING WATER QUALITY TO WATER USE, WASTEWATER TREATMENT, WATER POLLUTION PREVENTION, AND MANAGEMENT OF URBAN AND AGRICULTURAL RUNOFF**
- ✓ **REGIONAL PROJECT OR PROGRAMS AS DEFINED BY THE IRWM PLANNING ACT**

### **Eligible Scope of Work for Project Development Funds (What the \$250,000 may be used to fund)**

Project Development activities will depend on the needs of the project. The projects may include, but are not limited to, the following types of activities:

- Prepare Feasibility Study Report
- Conduct Community Outreach and Engagement Activities for a specific project
- Conduct Preliminary Design Activities
- Prepare CEQA/NEPA Documents
- Coordination with IRWM Regions/DWR
- Pre-Project Permitting

### **Required Project Deliverables**

The following types of deliverables are expected for each project and will vary depending on the activities proposed. The deliverables should be built into the scope, budget and schedule provided in the Project Application Form:

- Basis of Work/Work Plan/ or 30% Design Documents
- Draft Report/ or 60% Design Documents

- Project Summary/Completion Memorandum

### **Required Project Completion Summary/Memorandum at Project Completion**

The consultant for each project shall complete a Project Summary/Completion Memorandum at the end of the project, addressing the following topics:

- Description of Project
- Problem being Addressed
- Type of Work Completed (e.g. Feasibility Study, CEQA, etc.)
- Challenges Encountered
- Process to Overcome Challenges
- Recommended Next Steps for the Project, including funding recommendations
- Funding expenditure summary

### **Requirements of the Project Schedule:**

The schedule must show the start date and end date of each task. Project Development Activities may begin upon approval by Tulare County, and must be completed by **August 31, 2020**, including final project reporting.

### **Tip for Structuring the Workplan, Budget and Schedule**

The Budget and Schedule must be broken down consistent with how tasks are presented in the Workplan. For example, if the workplan consists of five tasks, the budget should show five budget lines illustrating the cost for each workplan task. Similarly, the schedule should be broken down into five tasks showing the start and end date for each task.

### **Scoring Criteria**

Applications will be reviewed, scored, and prioritized by a Project Review Panel (PRP) comprised of 3 to 7 individuals from the Water Authority (Members or Interested Parties). Applications will be scored based on the scoring criteria included as **Exhibit A**.

### **Grant Schedule:**

The following is the Water Authority schedule for developing, evaluating and selecting projects. Please note that the PAC and County of Tulare will provide final project approval and the successful applicant will enter into an agreement with the County of Tulare.

- 4/16/2019 – Project Development Workshop in Selma
- 4/17/2019 – Issue notice for project application submittal

- **5/31/2019 – Applications due by 5:00 pm to Soua Lee**
- 6/3/2019 – 6/7/2019 – Pre-applications independently scored by PRP
- 6/10/2019 – PRP convenes to review and combine scores. KBWA will be notified of prioritized project list
- 6/19/2019 – Regular Water Authority Advisory Committee meeting to consider and recommend project(s) to the Board of Directors
  - If uncontested, selected project applications proceed with a recommendation to the Board of Directors.
- 7/17/2019 – Regular Water Authority Board of Directors meeting to consider and approve recommendation of project(s) to the PAC/County of Tulare
- 8/2/2019 – Submittal of Project Application(s) to PAC for review
- 8/15/2019 – PAC provide final approval of Project Application(s)

#### **What To Submit:**

The following is a list of required items for submittal of a complete grant project application to the Kings Basin Water Authority for consideration and prioritization.

- ✓ Completed MS Word or Adobe PDF documents of application
- ✓ Hardcopies or Electronic Copies of Supporting Documents (i.e. tables, studies, etc.)
- ✓ 6 hardcopies of the complete application w/ supporting documents, if not submitting electronically

#### **How & When To Submit:**

Applications shall be submitted to the attention of Soua Lee at the Kings Basin Water Authority, 4886 E. Jensen Ave, Fresno, CA 93725 on **May 31, 2019 by 5:00pm**. Hard copies or electronic copies will be accepted. Electronic files can be hand delivered on CD/USB flash drive or submitted by email to [slee@krcd.org](mailto:slee@krcd.org). **Applications not received in person or in email by 5pm on May 31, 2019 will not be considered.**



**EXHIBIT A**  
**Disadvantaged Community Involvement Program**  
**Kings Basin Water Authority**  
**Project Development Scoring Guidelines**

Final Document: 2019-04-16

	Criteria	Question No.	Points Possible
1	Was a complete Project Application Form Submitted? Incomplete applications will not be scored.		Required
2	Is the Applicant a DAC, or an entity providing water and/or wastewater services to a DAC?		Required
3	Does the project directly respond to water management need(s) of DACs in the Kings Basin Water Authority, as identified in the Preliminary Needs Assessment?	B.1	0-1
4	Is the primary beneficiary of the project a small (< 10,000 population) DAC, EDA or Tribe? Is the primary beneficiary of the project an unincorporated DAC or SDAC? <i>(1 pt if project provides 100% benefit to a small DAC, EDA, or Tribe; additional 1 pt if project provides 100% benefit to an unincorporated DAC/SDAC)</i>	B.2	0-2
5	Does the project provide a benefit that meets at least one of the Statewide Priorities as defined in the 2016 IRWM Grant Program Guidelines?	B.3	0-1
6	Does the Project Application Form include a complete description of tasks necessary to result in a complete project that will be a candidate for future Implementation funding? <i>(1 pt awarded if workplan identifies complete summary of tasks; 2 pts awarded if workplan identifies complete summary of tasks and task deliverables; 3 pts awarded if workplan identifies complete summary of tasks, coordination with KBWA to get the project on the IRWMP project list and task deliverables)</i>	C.1	0-3
7	Collectively, are the workplan, schedule, and budget reasonable, justified, and consistent with each other?  Considerations include (1 point each): 1) Does the project description clearly and concisely address all required topics including summarizing the major components, objectives and intended outcomes/benefits of the project? 2) Are the tasks shown in the workplan, schedule and budget consistent? 3) Is the schedule reasonable considering the tasks presented in the workplan?	A.1, C.1-C.3	0-3
8	Will the project be completed by the funding deadline of August 31, 2020?	C.3	0-1
9	Does the project provide benefits to more than one DAC (include EDAs, underrepresented communities, and/or tribes) within the Kings Basin Water Authority?	D.1	0-1
10	Does the project address a contaminant listed in AB 1249 (i.e. Arsenic, Nitrate, Perchlorate, or Hexavalent Chromium)?	D.2	0-1
11	Does the project improve the provision of safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes, consistent with AB 685 (Human Right to Water)?	D.3	0-1
12	Is each benefit claimed logical and reasonable given the information provided on the Project Application Form? <i>(1 pt awarded for each: project benefits multiple DACs; project addresses AB 1249; Project addresses AB 685)</i>	D.1-D.3	0-3
13	Does the project meet multiple Regional Objectives as outlined in Table 5-2 of the Kings Basin IRWMP? Thorough and reasonable justification must be provided in the application as to why and how one or more of the 16 measurable Regional Objectives will be adequately fulfilled as a result of the project's implementation. <i>(Number of Regional Objectives to be fulfilled: 1 = 1pt; 2-3 = 2pts; 5 or more = 3pts)</i>	H	1-3
14	Scoring of this category will only be conducted if there is a need to break a tie in total scores between two or more applications. Scoring will be based upon the developmental state of Project Proponent under consideration, and/or; equitability of past and existing IRWM grants they are/were a party to. A higher score will be awarded to project proponents that have never received IRWM grant funding in the past.		0-4
		<b>Points Total</b>	1-24