

Tulare Kern Funding Area
 Integrated Regional Water Management (IRWM)
 Disadvantaged Community Involvement Program (DACIP)
 Project Advisory Committee (PAC)
 October 17, 2019, 9am-12 noon
 Location: Provost & Pritchard, 130 N. Garden Street, Visalia, CA

**NOTICE TO THE PUBLIC
 PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the PAC at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for the PAC's consideration. Any person addressing the PAC will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please use the microphone and state your name and address for the record.

AGENDA¹

Meeting Objectives:

- Get an update on approved project development activities
- Review project development applications for the regional pot of funding and provide recommendations to the County
- If appropriate, review applications for project development activities within remaining IRWM-specific funds and provide recommendations to the County
- Review web application
- Get update and provide suggestions for working group for communities not covered by IRWM regions
- Get update on septic system survey plan

Time	Item	Materials
9:00-9:10 am	Welcome, Introductions & Agenda Review - Malka Kopell, California State University Sacramento and All <ul style="list-style-type: none"> • Opening remarks • PAC and project team introductions • Public comment 	<ul style="list-style-type: none"> • Sign-in sheet • Agenda
9:10-9:15 am	Review of Meeting Summary from August 15th PAC Meeting - Malka Kopell and All <ul style="list-style-type: none"> • Comments from PAC members • Public comment 	<ul style="list-style-type: none"> • August 15th meeting summary

¹ If you require Spanish translation of meeting materials or Spanish interpretation at the meeting, please contact Julieta Martinez, Chief of Staff for the Board of Supervisors at (559) 636-5041 or JMartinez2@co.tulare.ca.us. Translation must be requested at least 48 hours prior to the meeting.

Documents related to the items on this Agenda, submitted to the Board after distribution of the Agenda packet, are available for public inspection in the Board of Supervisors Office, 2800 W. Burrell Avenue, Visalia, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website: <https://tularelakebasin.com/alliance/index.cfm/tulare-kern-dac-involvement/>

As a courtesy to those in attendance, please turn off or place in alert mode all cell phones and pagers.

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Time	Item	Materials
9:15-9:25 am	Quick Review of Scoring Guidelines and Selection Process (for the Regional Pot of funding) - All <ul style="list-style-type: none"> • Selection Process review • Confirm Voting Members • Confirm Funding Available 	<ul style="list-style-type: none"> • Scoring guidelines • Project development status memo
9:25-9:45 am	Present Three Applications for Regional Pot of Funding - All <ul style="list-style-type: none"> • Individual project presentations <ul style="list-style-type: none"> ○ Q&A and comments from PAC members ○ Additional public comment • Open discussion by PAC members • Public comment 	<ul style="list-style-type: none"> • Completed project application forms • Any updated information
9:45-10:15 am	Review and Decide on Applications for Project Development Activities –Regional Pot – Scoring Committee Members, then Full PAC <ul style="list-style-type: none"> • Deliberation by <u>Scoring Committee Members</u> • Scoring Committee decision by consensus (or majority vote if consensus can't be reached) • Deliberation by PAC members • Public comment <p><i>PAC Action: Recommendations to the County re: IRWM Project Development Applications – Regional Pot</i></p>	
10:15 -10:35 am	Review Any Remaining Applications for Project Development Activities from Individual IRWM Funding Pots - All <ul style="list-style-type: none"> • Individual presentations by proposers/IRWM representatives <ul style="list-style-type: none"> ○ Q&A and comments from PAC members ○ Additional public comment • Open discussion by PAC members • Public comment <p><i>PAC Action: Recommendations to the County re: IRWM Project Development Applications</i></p>	
10:35-11:30 am	Review of Web Application - Gavin O’Leary (Provost & Pritchard) and All	Trial link provided to PAC

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Time	Item	Materials
11:30-11:45 am	Update on Working Group for Communities Not Covered by IRWM Regions – Maria Herrera, Self-Help Enterprises	
11:45-11:55 am	Update on Septic System Survey Plan and Proposed Locations – Maria Herrera, Self-Help Enterprises	<ul style="list-style-type: none"> • Table of proposed septic systems locations
11:55 am-12:00 noon	Next Steps and Closing <ul style="list-style-type: none"> • Set date for next meeting – December/January 	

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Disadvantaged Communities Improvement Program/Project Advisory Committee 2018-2019 Updated Meeting Schedule and Framework

DACIP	Project Advisory Committee
February – April 2018 Execute Agreement with DWR Form Project Advisory Committee (PAC) Plan PAC Kickoff Meeting Distribute Materials	April 2018 Program Kickoff Program Overview Charter Discussion and Finalization DAC Engagement Program and Needs Assessment Discussion
April – July 2018 Prepare Draft Needs Assessment Scope/Proposal Prepare Draft DAC Engagement and Education Program Scope/Proposal Circulate Draft Proposals to PAC for review Conduct interim workshop to review scope/proposal documents, if necessary	May 2018 Discuss components of the Needs Assessment Proposal
	June 2018 Review of Draft Needs Assessment Proposal (recommendation for approval) PAC to provide recommendations to County on final Needs Assessment Scope (accept proposal as is, accept with some modifications, or need to re-write)
July 2018– January 2019 Needs Assessment: <ul style="list-style-type: none"> • Review database structure • Collect data • Coordinate with Agencies regarding data sharing • Prepare Preliminary Needs Assessment DAC Engagement & Education Program: <ul style="list-style-type: none"> • Evaluate present circumstances of DACs in the TKFA (review IRWMPs, outreach to DACs, etc.) • Prepare Present Circumstances and Recommended Actions Report • Conduct DAC EE activities • Assist with Needs Assessment data verification Project Development: <ul style="list-style-type: none"> • Prepare Draft Project Development Guidelines and Criteria for discussion 	July-August 2018 PAC Meeting August 30, 2018, 9am-12pm Tulare County BOS Review of Draft DAC Engagement and Education Program Proposal (recommendation for approval) PAC to provide recommendations to County on final DAC Engagement Scope and Guidelines (accept proposal as is, accept with some modifications, or need to re-write) Needs Assessment Updates
	September-November 2018 PAC Meeting October 18, 2018, 9am-12pm, Location: Provost & Pritchard, 130 N. Garden St, Visalia. Needs Assessment Update Review DAC Engagement, Present Circumstances and Recommended Actions Report PAC to consider recommendations from the Report and make a recommendation to the County of activities to be conducted under the DAC Engagement and Education (EE) Program
	January 2019 PAC Meeting January 17, 2019, 9am-12pm, Location: Provost & Pritchard, 130 N. Garden St, Visalia. Review Preliminary Needs Assessment

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DACIP	Project Advisory Committee
	PAC to provide recommendations to the County to accept Preliminary Needs Assessment Discuss Project Development Guidelines and Criteria Review draft Project Development Guidelines and Criteria PAC to recommend acceptance of Project Development Guidelines and Criteria Determine approach to solicit projects (may vary by IRWM; all must meet defined criteria)
January – March 2019 Continue work on DAC EE and Needs Assessment	March 2019 PAC Meeting March 28, 2019, 9am-12pm, Location: Tulare County Conference Room, 2800 West Burrel Ave., Visalia Review projects recommended by each IRWM PAC to provide recommendations to the County for selected Projects
April - December 2019 Continue work on DAC EE and Needs Assessment Conduct Project Development Activities	June 2019 PAC Meeting June 13, 2019, 9am-12pm, Location: Provost & Pritchard, 130 N. Garden St, Visalia. Review projects recommended by each IRWM PAC to provide recommendations to the County for selected Projects August 2019 PAC Meeting August 15, 2019, 9am-12pm, Location: Provost & Pritchard, 130 N. Garden St, Visalia. Review projects recommended by each IRWM Review projects for the region-wide competitive pot PAC to provide recommendations to the County for selected Projects October 2019 PAC Meeting October 17, 2019, 9am-12pm, Location: Provost & Pritchard, 130 N. Garden St, Visalia. Project updates Review remaining projects for the region-wide competitive pot Review any remaining projects for the IRWM-specific pots Review Web Application December 2019/January 2020 TBD Project updates
January – March 2020 Finalize DAC EE Program Efforts and Prepare Final Deliverables Continue work on Needs Assessment Continue Project Development Activities Work on drafting Final Report	March 2020 Review DAC Engagement and Education Program Deliverables PAC to provide recommendations to the County to accept DAC Engagement and Education Program Deliverables

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DACIP	Project Advisory Committee
<p>April - June 2020 Prepare Final Needs Assessment</p> <p>Continue Project Development Activities</p> <p>Continue Drafting Final Report</p>	<p>June 2020 Review Final Needs Assessment PAC to provide recommendations to the County to accept Final Needs Assessment</p>
<p>July - August 2020 Finalize Project Development Activities and prepare summary reports</p> <p>Continue Drafting Final Report</p>	<p>September 2020 Review Project Development deliverables PAC to provide recommendations to the County to accept the final deliverables for the Project Development</p>
<p>September 2020 – January 2021 Complete Final Report</p> <p>Project Closeout Activities</p>	<p>January 2021 Review Final Report PAC to provide recommendation to the County to accept Final Report and submit to DWR Project Closeout</p>

Note: Dates presented are approximate and may change throughout the project.

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